

DEPARTMENT OF ENGLISH
MINUTES OF MEETING - BOARD OF STUDIES (BOS)

Date: 30-01-2024

The BOS meeting was held through virtual mode by using Microsoft Teams platform on 30.01.2024 at 12.45 pm.

The Agenda of the meeting is as follows:

- Curriculum and Syllabus framing

The following members attended:

S. No.	Name of the Faculty	Designation	Responsibility	Signature
1.	Dr.M. Nirmala Devi	Associate Professor	Chairman	<i>M. Nirmala Devi</i>
2.	Dr. V. Parvathi	Professor, JNTUH CEH	University Nominee	<i>P.V. Parvathi</i> 30/01/24
3.	Dr .B. Mrunalini	Associate Professor &HoD, BVRIT	Educationist	<i>B. Mrunalini</i>
4.	Dr. S. Rangaraju	Associate Professor CMREC	Educationist	<i>S. Rangaraju</i>
5.	Dr. D. Ranadheer Reddy	Professor & HoD SMEC	Faculty Member	<i>D. Ranadheer Reddy</i>
6.	Dr.S.V.S Ramakrishna Raju	Professor & Dean-Academics	Faculty Member	<i>S.V.S. Raju</i>
7.	G. Laxmikanth	Assistant Professor	Faculty Member	<i>G. Laxmikanth</i>
8.	J. Anjaneyulu	Assistant Professor	Faculty Member	<i>J. Anjaneyulu</i>
9.	Ch. Bhaskara Rao	Assistant Professor	Faculty Member	<i>Ch. Bhaskara Rao</i>
10.	B. Rajeswari	Assistant Professor	Faculty Member	<i>B. Rajeswari</i>
11.	A. MadhaviLatha	Assistant Professor	Faculty Member	<i>A. MadhaviLatha</i>
12.	T. Sujith	Assistant Professor	Faculty Member	<i>T. Sujith</i>
13.	L. Rama Devi	Assistant Professor	Faculty Member	<i>L. Rama Devi</i>
14.	K. BalaramKrishna	Assistant Professor	Faculty Member	<i>K. BalaramKrishna</i>

Dr. P. Santosh Kumar Patra, Group Director, Dr. S.V.S Ramakrishnam Raju, Dean Academics and Dr.D.Ranadheer Reddy, Head of the Department, Freshmen Engineering, SMEC extended a warm welcome to Dr.V.Parvathi, Professor, JNTUH CEH, Dr.B. Mrunalini, Associate Professor, BVRIT and Dr.S.Rangaraju, CMREC.

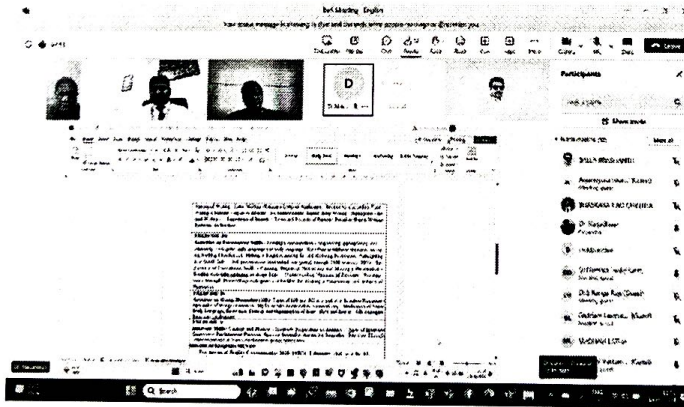
The following points are discussed during the BOS meeting:

- The Chairman BOS & Associate Professor of English Dept., Dr. Nirmala Devi, briefed the committee about the agenda of the meeting.
- The committee suggested that the students should be acquainted with MOOC to enhance the learning abilities.
- The panel proposed that the students should use AICTE referred books for reference.
- As per the committee suggestion, reading exercises should be included in ADVANCED ENGLISH COMMUNICATION SKILLS LABORATORY subject in all units to maintain uniformity.
- Committee also suggested that to follow appropriate punctuation in the syllabus.
- The proposed subject content for B.Tech Third year (R 22) were discussed, modified and approved for the following:

S. No.	Name of the Subject
III year (R22)	
1.	ADVANCED ENGLISH COMMUNICATION SKILLS LABORATORY (Common to all branches)

The meeting was concluded with the Chairman's vote of thanks. All the meeting members were thanked for their live and useful interaction by providing the best possible syllabus output for the B. Tech programs.

Photographs during the BOS meeting:



N. Nirmala Devi
BoS-Chairman
Dr. Nirmala Devi
Associate Professor

Copy to:
 Principal, IQAC, All the members